
Cheri A. Jimeno, Ph.D.

PROFESSIONAL EXPERIENCE

Montana State University – Northern
Havre, MT 59501

Provost and Vice Chancellor for Academic Affairs, Professor of Business, 2003 – 2007;

Articulate a vision and provide leadership for all academic programs (graduate, baccalaureate, associate, and certificate). Serve as the chief executive officer of the institution when the Chancellor is not available. Some *key accomplishments* include:

- Secured funding in excess of \$2 million for equipment for the new Applied Technology building and co-authored proposal that transferred a \$2 million building in Lewistown to Northern to house the nursing program.
- Implemented Northern's Online University. Faculty were trained on the use of WebCT; online student services were designed and incorporated into all online course offerings.
- Redirected the nursing program by developing a short-term and long-range plan to meet the recommendations of an external evaluator. Hired a new Director of Nursing, re-organized advisory board, and began an extensive faculty development program and public relations campaign. Results were continuing national and state accreditation.
- Facilitated development of the institutional report for Northwest Commission on Colleges and Universities accreditation visit scheduled for fall 2007.
- Received approval from the Montana Board of Regents for AAS degrees in electrical, plumbing and carpentry technology; a certificate degree program in welding technology; teaching and non-teaching majors in math. A certificate degree in water quality and majors in history and political science were in the proposal phase.
- Charged the faculty with reviewing the 25-year old general education core. A new core and outcomes for the core were implemented academic year 2007.
- After well-documented student concerns and decreasing program enrollments, reorganized and provided new leadership for all graduate programs.
- Implemented Administrative Academic (Provost's) Council to improve communication between all key administrators on the campus. Some outcomes included a technology plan for campus computer lab facilities, redesign of the catalog and implementation of a student handbook, shared computer network storage, and a plan for reviewing and approving off-campus programs and sites.
- Worked collaboratively with Academic (Faculty) Senate to establish a five-year academic strategic plan.
- Reduced adjunct/overload budget by over \$80,000 per year by reducing course redundancy and the over-scheduling of classes with low enrollments; brought all faculty personnel budgets under the purview of the Provost.
- Implemented an enrollment management team that reviews institutional data, declining demographics, marketing and recruitment strategies.
- Implemented professional development workshops as part of faculty orientation, monthly faculty forums to highlight the scholarship activity of the faculty, and on-campus professional development opportunities for faculty and staff.
- Worked closely with the Vice Chancellor of Fiscal and Student Affairs to initiate a budget line item for faculty to present at state, regional and national conferences.

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- Improved relationships with off-campus sites by implementing student forums at all sites to receive feedback on academic programs and student services. Required administrators (including self) to visit off-campus sites at least once a semester.
 - Served on a four-campus steering committee to plan and implement the Luminas interface for BANNER.

The University of Montana - Western
Dillon, Montana

Dean, School of Education, Business and Technology, 2001 – 2003; Served as the chief academic officer of the School's programs that graduated 80% of Western's graduates. Some *key accomplishments* include:

- Facilitated a variety of faculty planning meetings and retreats to prepare curricula for a new block scheduling model, Experience One (one-class-at-a-time).
- Prepared (within a nine-month time frame) with the Education Department faculty and staff, the institutional report and all supporting documentation leading to successful joint accreditation reviews by the National Council for Accreditation of Teacher Education (NCATE) and the Montana Board of Public Education.
- Received approval from the Board of Regents for an online BS degree in Early Childhood Education and AAS degrees in Equine Studies, Education Studies and Natural Horsemanship.
- Worked closely with the President of the Foundation to cultivate donation of facilities and expertise of personnel at LaCense, Montana, in natural horsemanship.
- Developed partnership with Montana Tech of The University of Montana (Tech) to provide educator licensure for students receiving content degrees in math or science at Tech.
- Reorganized the professional development school partnership with Butte Public Schools for sustainability and economic feasibility.
- Developed plan (including time lines and budget) to pursue ACBSP accreditation.
- Created an active advisory board for the Education Department.
- Facilitated a variety strategic planning sessions and faculty forums that would merge two distinct departments (Education and Business) into one professional school; collaboratively created a five-year strategic plan for the same.

Associate Professor of Business, 1985 – 2001; Taught courses in business information systems, systems analysis and design, strategic management, business policies, human resource management, advanced spreadsheets, multimedia, introduction to computers, and microcomputer applications.

Some *key accomplishments* include:

- Served as Chair of the Department.
- Led and received approval from the Board of Regents for a bachelors degree in business with options in health promotions, computer information systems, and tourism and recreation.
- Wrote and secured several grants that totaled over \$850,000.
- Designed, secured funding, supervised and trained employees for a networked computer lab for the Business and Technology Department.
- Secured grant funding for the Southwest Montana Tech Prep Consortium--a consortium of 30 high schools, 3 alternative education institutions and 2 postsecondary institutions; served as Project Director for the same.

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- Presented at several referred and non-referred conferences, predominately in the areas of computer applications, integrating cultural concepts into the business curriculum, and internationalizing the curriculum.
 - Researched and published in the areas of telecommunications and integrating cultural concepts into the business curriculum.
 - Served as Faculty Athletic Representative and Title IX Coordinator; authored gender equity plan for athletics.
 - Completed terminal degree while teaching full-time and being a single parent of two children.

**Council for the International Exchange of Scholars
Washington, D.C.**

Fulbright Lecturer, 1990 - 1991; Selected by the Council of International Scholars to lecture at The College of The Bahamas (COB), Nassau, Bahamas. Some *key accomplishments* include:

- Trained COB faculty, staff, and administration in use of several software applications.
- Taught computer literacy and computer systems courses for the COB students.
- Served as a computer resource person for both the elementary and secondary public and private schools in the Bahamas.
- Developed a five-year technology plan for the college.

Other Notable Professional Experience

Several accreditation teams (including chair) for Northwest Commission, National Council Accreditation of Teacher Education, and Montana Board of Public Education; workshop trainer for teachers of Native American students; high school and adult education instructor; retail clothing manager

ACADEMIC PREPARATION

Ph.D., Education and Business Information Systems, Utah State University, Logan, Utah, 2000.

M.S., Business Education, Montana State University, Bozeman, Montana, 1985.

B.A., Business Administration, The University of Montana, Missoula, Montana, 1972.

RECENT PROFESSIONAL DEVELOPMENT

AASCU Academic Affairs Summer Meeting, Albuquerque, NM, Summer 2004 and San Francisco, CA, Summer 2006; *Assessment Institute*, Indianapolis, IN, October 2005; *HERS Institute for Women in Educational Leadership*, Bryn Mawr College, Summer 2005; *EduComm*, Las Vegas, NV, March 2005; *NCATE Board of Examiner Training*, Charlotte, NC, October, 2004; *Student Recruitment and Retention*, Noel-Levitz Conference, New Orleans, LA, Summer 2004

SELECTED HONORS AND AWARDS

HERS Institute for Women in Educational Leadership, Fulbright Lectureship, Distinguished Leadership as an Administrator, Who's Who in American Women, The International Directory of Distinguished Leadership, Montana Business Teacher of the Year, several merit awards as a professor and as a teacher working with emotionally disturbed children and adults

SELECTED COMMUNITY INVOLVEMENT

Rotary International, United Way of Beaverhead County, Lions Club, American Legion Baseball, Beaverhead Little League, several state and local advisory boards, softball coach and ski instructor