

# OCCUPATIONAL BUSINESS

## Associate of Applied Science Degree

The curriculum is designed for students who wish to prepare for entry-level positions. The required courses focus on the fundamentals of business operations giving special consideration to basic accounting practices, basic business law, economics, fundamentals of marketing, and management of human resources. To complete the degree, the student must take the required courses listed below and 15 credits from an approved field of concentration.

	<b>Credits</b>
<b>Required Courses (52 credits)</b>	
ENGL 111G Rhetoric and Composition	4
ENGL 203G Business and Professional Communication	3
<b>OR</b> ENGL 218G Technical and Scientific Communication	
Choose from the following accounting options:	
ACCT 200 <b>and</b> BOT 205	6
ACCT 252 <b>and</b> BOT 205	
ACCT 251 <b>and</b> ACCT 252	
BLAW 230 Business Law	3
BUSA 111 Business in a Global Society	3
<b>OR</b> BA 104 Introduction to Business	
COMM 265G Principles of Human Communication	3
<b>OR</b> COMM 253G Public Speaking	
CS 110G Computer Literacy	3
ECON 201G Introduction to Economics	3
<b>OR</b> ECON 251G Principles of Macroeconomics	
<b>OR</b> ECON 252G Principles of Microeconomics	

FIN 210 Financial Planning and Investments	3
MGT 201G Introduction to Management	3
OEBU 216 Business Math	3
<b>OR</b> MATH 120 Intermediate Algebra	
PSY 201G Introduction to Psychology	3
<b>OR</b> SOC 101G Introductory Sociology	
OEBU 210 Marketing	3
<b>OR</b> MKTG 203 Introduction to Marketing	
OEBU 240 Human Relations	3
<b>OR</b> OEBU 140 Principles of Supervision I	

### Approved electives

Choose from General Education selection: anthropology, English, history, government, literature, philosophy, or psychology 6

### Fields of Concentration 15

The field of concentration is designed to fit the individual needs of the student. Courses are selected by the student and approved by the Business Program Coordinator.

Established fields are Business Office Technology, Financial Services, General, Real Estate, Small Business Enterprises, Microcomputers for Business, Photographic Trades, Information Technology, and Web Master. Other fields are possible with approval of Program Coordinator. See an advisor for historical samples that may help with course selections.

**Total Credits Required 67**

**A grade of C or better required in all courses.**